

Board of Directors Meeting Minutes

January 21, 2009 9:00 a.m. to 10:30 a.m., Volusia County Health Department

Board Members/Executive Committee Members Present:

Barrett, Toni	Stewart-Marchman-Act Behavioral Healthcare
Baumstark, Vince	Volusia County Schools
Camputaro, Gail	Council on Aging
Coleman, Thomas	Volusia County Health Department
Ferro, John	DUNAMIS Community and Outreach Ministries
Fraser, Rick	Center for Business Excellence
Jaynes, Joe	Community Member
Johnson, Ben	Volusia County Sheriff's Office
Marietta, Donna	Remax All Pro Realty
Moltane, Lois	SEDnet
Morgese, Dixie	Healthy Start Coalition of Flagler/Volusia
Pollack, Barry	UCP of East Central Florida
Roll, Dan	American Red Cross
Salazar, Ray	United Way of Volusia and Flagler Counties
Schefstad, Tony	Volusia/Flagler County Coalition for the Homeless
Sterner, Bob	Seventh Judicial Circuit Court Administration
Sullivan, Joe	Boys & Girls Clubs of Volusia and Flagler Counties
Williams, Reggie	Department of Children and Families
Young, Brandon	Embry-Riddle Aeronautical University
Zychowski, Ron	Community Partnership for Children

Board Members Absent:

Bruno, Mary	Volusia County Schools
Clark, Jessie	Community Member
Croy, Randy	Serenity House of Volusia County
DeMarsh, Dona	County of Volusia
Goudy, Senta	Dept. of Children and Families/Tallahassee
Griffin, Bill	Halifax Health
Holland, Bill	Department of Juvenile Justice
Jasper, Edward	County of Volusia
Sally, Steve	The House Next Door
Schuhmacher, Rose	Chamber of Commerce Alliance/Holly Hill Chamber of Commerce
Tol, Daryl	Florida Hospital DeLand

Others Present:

Tramont, Sharon	Volusia County Schools (attending for Mary Bruno)
Baird, Carrie	One Voice for Volusia
Gedney, Rosemarie	One Voice for Volusia
Kennedy, Lynn	One Voice for Volusia
Schlageter, Deborah	One Voice for Volusia

WELCOME/APPROVAL OF MINUTES

The meeting was called to order at 9:00 a.m. by President Ray Salazar. All present introduced themselves. After a brief review, the minutes from the July 9, 2008 Board meeting were approved (motion by Gail Camputaro, second by Ron Zychowski)

EXECUTIVE COMMITTEE REPORT

Mr. Salazar reported that the Executive Committee met several times since the last Board meeting to review the preliminary financial audit, prepare the management response to the audit and conduct Carrie Baird's performance evaluation. Mr. Salazar reported that several policy changes are before the Board at this meeting based on the Executive Committee's work after the preliminary audit report was reviewed.

ELECTION OF BOARD MEMBER NOMINEES/CONFLICT OF INTEREST STATEMENT

Mr. Salazar presented the slate of new Board members on behalf of the Executive Committee. Dan Roll and Dixie Morgese were recommended for a second two-year term and Rose Schuhmacher was recommended as a new board member. The slate was unanimously approved by the Board (motion by Rick Fraser, second by Barry Pollack). All Board members were asked to complete the annual Conflict of Interest Statement and leave them with One Voice staff or mail them to the office.

FINANCIAL UPDATE, REVIEW AND APPROVAL OF THE FINANCIAL AUDIT

Reggie Williams presented the members with an overview of the financial health of One Voice for Volusia, including a budget reconciliation, a Profit and Loss report and a Balance Sheet. Ms. Baird provided an update on the company's funding sources. The financial report was unanimously approved by the Board (motion by Bob Sterner, second by Dixie Morgese).

Ray Salazar provided an overview of the financial audit and reviewed the SAS 112 letter and management responses. The Board unanimously approved the 07-08 Audit report (motion by Dixie Morgese, second by Brandon Young).

Ms. Baird reviewed the proposed policy and procedure changes. The changes were approved unanimously by the Board (motion by Dixie Morgese, second by Gail Camputaro)

STAFF UPDATE

One Voice for Volusia staff reviewed several documents included in the meeting packets with the Board.

- Ms. Baird provided an overview of the results from the July visioning session
- Ms. Schlageter presented the Annual Report to the Board for review and comment.
- Ms. Kennedy provided an update on the Community Agenda project and provided an overview of the thrive by five study.
- Ms. Schlageter presented the 2009 Strategic Plan for review and comment.

Board discussion ensued regarding the current fiscal environment and the need for a system that would ensure that limited resources are used to fund the most critical services.

NEXT MEETING/ADJOURNMENT

The next Board meeting will be scheduled via email. The meeting was adjourned at 10:30 a.m. by Ray Salazar.

MEETING CRITIQUES

Total Responses: 9

This Meeting Was Productive, I feel we accomplished what we set out to do: 6

This Meeting was O.K., but it could be improved: 1

No response: 2

The next meeting could be improved by:

- Occurring more frequently, I don't feel that every 6 months is sufficient
- Very good meeting – good dialogue

What I liked about this meeting was:

- Spirited discussion about multiple important topics
- The passionate discussion of ways to break out of the "silos" & to have more responsibility in our local communities
- Needs assessment – discussion on needs and how to address – solutions
- Discussion
- Organization of materials and agenda great! Members discussion was wonderful
- Great interaction
- Good input by members/good information provided – well organized

Suggestions for "Topic of the Month":

- Gangs, Best practice in system integration

Other Comments:

- When issues are identified, the dialogue should be brought to an agreement of how to move recommendations forward: set a future meeting for focused discussion.
- We may want to consider quarterly board meetings

One Voice for Volusia

Connecting Our Community

Start: 9:00 am
End: 10:30
Volunteers: 19
Volunteer Hours: 28.5

Board of Directors Meeting Minutes

July 9, 2009 9:00 a.m. to 10:30 a.m., Volusia County Health Department

Board Members/Executive Committee Members Present:	
Name	Agency
Baumstark, Vince	Volusia County Schools
Bruno, Mary	Volusia County Schools
Camputaro, Gail	Council on Aging
Clark, Jessie	Community Member
Croy, Randy	Serenity House of Volusia County
DeMarsh, Dona	County of Volusia
Ferro, John	DUNAMIS Community and Outreach Ministries
Jaynes, Joe	Community Member
Marietta, Donna	Remax All Pro Realty
Moltane, Lois	SEDnet
Morgese, Dixie	Healthy Start Coalition of Flagler/Volusia
Rogers, Teresa	Volusia/Flagler Family YMCA
Salazar, Ray	United Way of Volusia and Flagler Counties
Sally, Steve	The House Next Door
Schefstad, Tony	Volusia/Flagler County Coalition for the Homeless
Schuhmacher, Rose	Chamber of Commerce Alliance
Sterner, Bob	Seventh Judicial Circuit Court Administration
Sullivan, Joe	Boys & Girls Clubs of Volusia and Flagler Counties
Williams, Reggie	Department of Children and Families
Board Members Absent:	
Barrett, Toni	Stewart-Marchman-Act Behavioral Healthcare
Fraser, Rick	Center for Business Excellence
Griffin, Bill	Halifax Health
Johnson, Ben	Sheriff – Volusia County Sheriff's Office
Pollack, Barry	UCP of East Central Florida
Roll, Dan	American Red Cross
Tol, Daryl	Florida Hospital DeLand
Young, Brandon	Embry-Riddle Aeronautical University
One Voice Staff:	
Baird, Carrie	One Voice for Volusia
Gedney, Rosemarie	One Voice for Volusia
Kennedy, Lynn	One Voice for Volusia
Schlageter, Deborah	One Voice for Volusia

WELCOME/APPROVAL OF MINUTES

The meeting was called to order at 9:00 a.m. by President Ray Salazar. Mr. Salazar opened the meeting roundtable introductions ensue. The minutes from the January 2009 Board of Directors meeting were unanimously approved (motion by Gail Camputaro, second by Joe Jaynes).

EXECUTIVE COMMITTEE REPORT

Mr. Salazar reported that the Executive Committee routinely meets to address corporate issues such as the performance evaluation of the Executive Director and the review of financial information. Based on the

recommendations of the auditor, additional Executive Committee reviews of the general ledger are now being conducted quarterly. Mr. Reggie Williams (treasurer) noted that One Voice for Volusia's financial records are excellent.

Discussion ensued regarding the recommendation of the Executive Committee to conduct a two-year audit in 2010 rather than an audit for the 08-09 FY. The Board unanimously approved the recommendation (motion by Gail Camputaro, second by Reggie Williams).

ELECTION OF BOARD MEMBER NOMINEES

Mr. Salazar reported that the Executive Committee would like to recommend that Bob Sterner be elected to serve a second two-year term. The nomination was unanimously approved (motion by Joe Jaynes, second by Donna Marietta). Mr. Salazar also welcomed the new co-chair of the coalition, Teresa Rogers, who will now serve on the Executive Committee. Mr. Salazar also presented Mr. Jessie Clark with a certificate of appreciation—Mr. Clark has served 3 2-year terms and will be rotating off the Board. Note: three members were inadvertently left off the existing board roster: Dixie Morgese, Rose Schuhmacher, and Dan Roll).

FINANCIAL UPDATE REVIEW/APPROVAL OF 2009-2010 Budget

Reggie Williams presented the members with a brief outline of the financial health of One Voice for Volusia. Carrie Baird presented a reporting detailing the 2008-2009 revenues and expenses compared to the 2008-2009 budget and a proposed 2009-2010 budget.

The Board discussed the possibility of implementing membership fees to increase the unrestricted revenues of One Voice. Ms. Baird reported that the membership survey to be conducted in August will include questions related to membership fees—the results of that survey will be shared with the Board for their consideration.

Ms. Baird also reported that One Voice is planning to stay in the current office space through a lease renewal through December 2011.

The financial report was unanimously approved (motion by Dona Demarsh, second by Steve Sally).

STAFF UPDATE

Deborah Schlageter presented a 6-month Progress Report which highlighted the activities of One Voice for Volusia. A Milestone report was also created that summarizes some of the major One Voice for Volusia initiatives since the beginning of the effort in 1997.

Lynn Kennedy provided a Community Agenda update. The 2009 Snapshot is now available online and hardcopies will be distributed in several weeks.

The Board discussed the possibility of issuing positive press releases related to some of the indicators in the Snapshot that are showing positive trends.

NEXT MEETING/ADJOURNMENT

The next meeting (January 2010) will be scheduled via email. There being no further business, the meeting was adjourned at 10:30 a.m. by Ray Salazar.

MEETING CRITIQUES

Total Responses: 12

This Meeting Was Productive, I feel we accomplished what we set out to do: 10

This Meeting was O.K., but it could be improved: 0

No response: 2

The next meeting could be improved by:

- Name boards on each seat – being new, I don't know everyone and what organization they represent
- Some of the materials at the meeting were not sent out ahead of time
- None needed- great meeting
- Nothing – everything was great
- No improvement needed
- Good meeting as always

What I liked about this meeting was:

- Good dialogue
- I love this board
- One Voice for Volusia meetings always stay on track and timely
- Perspectives from different board members on the challenges/opportunities they are facing with their agencies and or programs
- One Voice for Volusia staff is doing a great job – Great discussion
- Informality – amount of information
- Good summary of information pertinent to One Voice and community
- Staff well prepared and good handout information as always
- Active discussion
- Active discussion and Community Agenda Review
- I look forward to hearing about the progress and positive activities – also seeing everyone that I don't get to see often

Suggestions for “Topic of the Month”:

- Ad Hoc Committee to assist with media statements

Other Comments:

- I am very excited about serving on the One Voice for Volusia Board
- Sorry I was late
- Might need to meet once more a year
- Great job
- Open discussion is great